



After setting up your new accounts with Alpine Bank, leave your old accounts active until all your checks and automatic withdrawals clear. This process may take several weeks.

Once you're sure that your old accounts are inactive, provide this form\* to your previous financial institution to authorize the closing of your accounts.

**Please close my accounts at:**

Name of Financial Institution: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**Effective date for account closing:** \_\_\_\_\_

Account Numbers: \_\_\_\_\_

Names on Accounts: \_\_\_\_\_

ID Verification: \_\_\_\_\_

**Please send a check for all remaining balances to me at the following address:**

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

I hereby authorize and instruct the named Financial Institution to close my accounts as indicated above.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone: \_\_\_\_\_

\*PLEASE NOTE: Alpine Bank cannot guarantee that these forms will be accepted in every instance. Your old bank, and/or your key financial services partners, may require you to make any or all of these requests in person or by some other method than by mail. Also, they may require more or different information than is contained on the templates that follow.