



GALYEAN
INSURANCE AGENCY



JOB POSTING NOTICE

Position: Computer Support Analyst

Location: Greenville

Hours: Monday – Friday 8 AM – 5 PM

Start Date: ASAP

Requirements:

- Personify the Alliance Bank's mission statement of The best in all we do.
- High School Diploma (or equivalency).
- Associates or Bachelor's degree is a plus; or 1-2 years' IT support or related experience in lieu of degree.
- Two (2) years of experience in banking or job related field or a combination of education and experience providing equivalent knowledge.
- CompTIA A+ or Network + certification is required. If candidate does not currently hold one of these certifications, they will be required to obtain a certification within 90 days after hire.
- Highly detailed-oriented with the ability to organize, schedule, and prioritize tasks and responsibilities as well as certain departmental functions to improve efficiency.
- Ability to handle multiple tasks within a prescribed time period and adapt to frequent or unexpected changes in work responsibilities or processes.
- Ability to communicate, solve problems, work in a group and promote cooperation within the group.
- Ability to work well with others and respond in a friendly, helpful, and courteous manner, both by voice and in print.
- Ability to work well under pressure and in a high-stress environment.
- Ability read, write, and speak the English language; bilingual in Spanish a plus.
- Ability to lift up to 50 lbs.

Qualified applicants should submit a resume online to HR@Alliancebank.com or by fax to 903/439-6793.

The best in *all* we do.

Equal Opportunity Employer