



## JOB POSTING NOTICE

**Position:** Bank Trainer

**Location:** Sulphur Springs

**Hours:** Monday – Friday 8 AM – 4:30 PM

**Start Date:** ASAP

### **Requirements:**

Personify the Alliance Bank's mission statement of The best in all we do.

High School diploma (or equivalency).

Bachelor's degree from a four-year university or college in a business-related field and/ or a combination of education and work-related experience is preferred.

Five (5) years of banking experience required.

Previous training experience preferred.

Must be proficient in Microsoft Office, including Teams, Word and Power Point, with the ability to learn new computer software as needed.

Must have advanced formatting and technical skills.

Requires excellent written and oral communication skills to produce and deliver quality training programs.

Must be comfortable with public speaking and at ease moderating training classes often consisting of attendees with diverse personalities and backgrounds.

Ability to organize and prioritize tasks and responsibilities as well as handle multiple tasks within a prescribed time period.

Ability to read, write, and speak the English language; bilingual in Spanish a plus.

Position will require limited travel throughout the Alliance Bank network.

Ability to operate basic office equipment.

Regular attendance and punctuality a must.

**Qualified applicants should submit a resume online to [HR@Alliancebank.com](mailto:HR@Alliancebank.com) or by fax to 903/439-6793.**

***The best in all we do.***

**Equal Opportunity Employer**