



JOB POSTING NOTICE

Position: Computer Support Analyst II

Location: Sulphur Springs

Hours: Monday – Friday 8 AM – 5 PM

Start Date: ASAP

Position Purpose

This position is responsible for supporting and maintaining all desktop and laptop systems, mobile devices, peripherals, operating system software, general use and special tools software. Researches problems, plans solutions, recommends software and systems, at least at the functional level, and coordinates development to meet business or other requirements. Liaison between internal employees, customers, vendors & information technology professionals.

Requirements:

- Personify the Alliance Bank's mission statement of The best in all we do.
- High School Diploma (or equivalency).
- Five (5) years of experience in banking or job-related field and two (2) years of training and /or education in field or a combination of education and experience providing equivalent knowledge.
- Associates or bachelor's degree is a plus; or 4-5 years' IT support or related experience in lieu of degree.
- CompTIA A+ or Network + certification is required. If candidate does not currently hold one of these certifications, they will be required to obtain a certification within 90 days after hire.
- Highly detailed-oriented with the ability to organize, schedule, and prioritize tasks and responsibilities as well as certain departmental functions to improve efficiency.
- Ability to handle multiple tasks within a prescribed time period and adapt to frequent or unexpected changes in work responsibilities or processes.
- Ability to communicate, solve problems, work in a group and promote cooperation within the group.
- Ability to work well with others and respond in a friendly, helpful, and courteous manner, both by voice and in print.
- Ability to work well under pressure and in a high-stress environment.
- Ability read, write, and speak the English language; bilingual in Spanish a plus.
- This position involves traveling on behalf of the Company. It is essential that a current driver's license, and an acceptable driving record, and proof of automobile insurance are maintained.
- Schedules are prepared based on business need and subject to change at any time. This may include the need for evenings, weekends, or holiday coverage.

Qualified applicants should submit a resume online to HR@Alliancebank.com or by fax to 903/439-6793.

The best in *all* we do.

Equal Opportunity Employer