

# Required 2<sup>nd</sup> Round Loan Package Documents:

- Completed Paycheck Protection Program Application Form 2483-SD
- Copy of front and back of Driver's License or Passport (for all authorized signers of business)
- Articles of Incorporation/Organization (Corporations) or Bylaws/Operating Agreements (LLCs) or Business License (Sole Proprietorships)
- 2019 or 2020 Annual Payroll Summary
- 2019 or 2020 IRS Quarterly 940, 941, or 944 Payroll Tax Reports
- 2019 or 2020 W3s and W2s
- 2019 or 2020 Tax Return Page 1 (if available)
- Documentation for State Unemployment Taxes Paid (SUI/SUTA)
- Documents verifying employer paid benefits for health insurance and retirement plans
- Proof of 25% reduction in gross receipts between comparable quarters in 2019 and 2020. (i.e.- internal financial statements, accountant prepared financial statements)
- Other documentation may be required as necessary

By submitting the required items either in part or in whole, I understand, acknowledge, and agree that the Lender and Other Loan Participants can obtain, use and share tax return information for purposes of (i) providing an offer; (ii) originating, maintaining, managing, monitoring, servicing, selling, insuring, and securitizing a loan; (iii) marketing; or (iv) as otherwise permitted by applicable laws, including state and federal privacy and data security laws. The Lender includes the Lender's affiliates, agents, service providers and any of aforementioned parties' successors and assigns. The Other Loan Participants includes any actual or potential owners of a loan resulting from your loan application, or acquirers of any beneficial or other interest in the loan, any mortgage insurer, guarantor, any servicers or service providers for these parties and any of aforementioned parties' successors and assigns.