

New CIF Number: \_\_\_\_\_

## Information to be Obtained for New Customers (Individuals)

Full Name: \_\_\_\_\_

Social Security Number/Tax ID Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address (if applicable): \_\_\_\_\_

### Phone Numbers:

- Home: \_\_\_\_\_
- Cell: \_\_\_\_\_
- Business/Work: \_\_\_\_\_

Email Address: \_\_\_\_\_

Employer (if retired, must include former occupation/if self, must include occupation):

Occupation: \_\_\_\_\_

### Acceptable Forms of **Primary ID** (*must be unexpired and reflect correct address*):

- Driver's License
- State ID
- Government Issued ID w/Photo / Military ID
- Passport
- Permanent or Non-Resident Alien Card / Cederal Card
- Firearms Permit / Concealed Handgun Permit or FOID
- Trust Documents
- For minors only: Birth Certificate / Social Security Card / Current Student ID

### Acceptable forms of **Secondary ID** if Primary is not collected (*must collect two*):

- Social Security Card
- Marriage Certificate / Birth Certificate (Certified)
- Voters Registration Card
- ChexSystems
- Social Security Benefit Document
- Credit Bureau
- Company ID w/photo
- Major Credit Card
- Life Insurance Policy/Billing
- Medicaid / Medicare / IHFS Card